

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR (VIRTUAL) COUNCIL MEETING
DATE 2/08/2021**

The virtual meeting was called to order at 7:00 p.m. by Mayor Krueger.

Invocation and Pledge of Allegiance.

Councilmembers Present: Fountain, Farmer, Gilbert, Hicks, Krueger, Pinkston, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Connie Olger.

Others Present: Lania Rocha, Steve Tabit, Bob Plumb, Rebecca Bosas, Dave Plumb, Steve Long.

APPROVAL OF MINUTES

Resolution No. 210208-01

(Carried)

Motion by Councilmember Henry
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday January 25, 2021 to be circulated and placed on file.

YES Farmer, Gilbert, Hicks, Krueger, Pinkston, Henry, Fountain.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 210208-02

(Carried)

Motion by Councilmember Fountain
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as, printed for the Regular Council Meeting of February 8, 2021, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Pinkston, Henry, Fountain, Farmer.
NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 210208-03

(Carried)

Motion by Councilmember Farmer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager's Report of February 8, 2021 as amended, including reports and communications to be circulated and placed on file.

YES: Hicks, Krueger, Pinkston, Henry, Fountain, Farmer, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

None.

COUNCIL BUSINESS:

RESOLUTION TO APPROVE A NEW JOB DESCRIPTION FOR USE BY THE SWARTZ CREEK AREA FIRE DEPARTMENT

Resolution No. 210208-04

(Carried)

Motion by Mayor Pro Tem Hicks
Second by Councilmember Henry

WHEREAS, the city provides fire protection via an interlocal agreement with the Township of Clayton, vesting the Swartz Creek Area Fire Board with certain rights to operate the area fire service; and

WHEREAS, the SCAFB approved a new job description, Vehicle Maintenance Specialist, that can be held by a civilian member of the fire department; and

WHEREAS, the addition of this job description does not coincide with any budgetary changes; and

WHEREAS, the SCAFB is seeking affirmation of the new description from the Swartz Creek City Council and the Township of Clayton Board of Trustees.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek approves the Vehicle Maintenance Specialist job description as included in the February 8, 2021 city council packet, and as may be amended by the SCAFB from time to time.

Discussion Ensued.

YES: Krueger, Pinkston, Henry, Fountain, Farmer, Gilbert, Hicks.

NO: None. Motion Declared Carried.

FIRE DEPARTMENT MEDICAL RUNS

DISCUSSION

Chief Plumb brought up the guest who came to a council meeting back in 2019 and proposed the fire department do medical runs. Since then Chief Plumb has been doing some research on this. In the late 80's to early 90's the fire department did medical calls. Then an ambulance service was brought into the city. Over the years several changes have taken place and response times have been an issue. He believes we can cut down on response times by offering medical runs. He is not sure if this will be a short term or long term process, but with the increase of calls we have had in 2019 & 2020 he believes it would be beneficial. This would mean the fire department would be dispatched by 911 to Tier 1 calls if no ambulance is within an 8 mile radius and the fire department would be on scene until an ambulance arrives. Chief request affirmation from council to proceed with implementation of the plan/policy and then comeback for final resolution once everything is done. All councilmembers approved implementation.

RESOLUTION TO APPROVE AN AMENDED POVERTY EXEMPTION POLICY AS PART OF THE MICHIGAN STATE TAX COMMISSION AUDIT OF MINIMUM ASSESSING REQUIREMENTS

Resolution No. 210208-05

(Carried)

Motion by Councilmember Gilbert
Second by Mayor Pro Tem Hicks

WHEREAS, the Michigan Tax Commission conducts an Audit of Minimum Assessing Requirements (AMAR) of Townships and Cities; and

WHEREAS, the city has adopted various policies and procedures related to this requirements, including a local Poverty Exemption Policy; and

WHEREAS, the State Tax Commission Policy Regarding Requests for Percentage Reductions in Taxable Value for Poverty Exemptions Under MCL 211.7u, has been updated as of January 19, 2021; and

WHEREAS, the assessor recommends that the city council update and affirm written guidelines for poverty exemptions.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek adopts the City of Swartz Creek Requirements of Poverty Exemption, as included in the February 8, 2021 city council packet, including the Michigan Department of Treasury application form 5737, as amended from time to time.

BE IT FURTHER RESOLVED that the City of Swartz Creek hereby waives penalties and interest that is otherwise required to be levied for failure to file a Property Transfer Affidavit under MCL 211.27b.

Discussion Ensued.

YES: Pinkston, Henry, Fountain, Farmer, Gilbert, Hicks, Krueger.

NO: None. Motion Declared Carried.

**RESOLUTION TO APPROVE ACQUISITION OF A SEWER EASEMENT AND
COMPENSATION RELATED TO IT FOR TREE REMOVAL**

Resolution No. 210208-06

(Carried)

Motion by Councilmember Pinkston

Second by Councilmember Henry

WHEREAS, the City of Swartz Creek owns operates and maintains a system of sewer collector lines that discharge to a county interceptor; and

WHEREAS, it has been determined that one such collection system is below capacity for current and future needs; and

WHEREAS, design plans to expand capacity include the addition of a new collector line that will necessitate two easements across private property; and

WHEREAS, one such easement was donated; and

WHEREAS, the second easement, crossing common area of Springbrook Colony, will require substantial tree removal; and

WHEREAS, the Homeowners Association is willing to provide the easement, but they seek reimbursement for the tree removal and reforestation to restore the common area and make the HoA whole; and

WHEREAS, the City Engineer has drafted an easement in consultation with the city attorney and HoA.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby approves acquisition of the easement as included in the February 8, 2021 city council packet, including the reimbursement of up to \$7,500 to Springbrook Colony for forestry efforts related to the project.

BE IT FURTHER RESOLVED that the City of Swartz Creek City Council directs the Mayor to execute the easement on behalf of the city.

Discussion Ensued.

YES: Henry, Fountain, Farmer, Gilbert, Hicks, Krueger, Pinkston.

NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Steve Long, 5356 Worchester Drive, complained about Comcast and wished we had other cable options in the city.

REMARKS BY COUNCILMEMBERS:

Councilmember Gilbert everybody stay healthy and think spring.

Councilmember Fountain agrees with Mr. Gilbert.

Councilmember Farmer mentioned that this is a blood drive Thursday at the United Methodist Church.

Councilmember Henry noticed that the school isn't shoveling the sidewalk on Fairchild.

Mayor Krueger hopes to be meeting in person soon.

ADJOURNMENT

Resolution No. 210208-07

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Farmer

I Move the Swartz Creek City Council adjourn the regular council meeting of February 8, 2021 at 7:55 p.m., and set Zoom as the venue for the next regularly scheduled council meeting of February 22, 2021.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Olger, City Clerk